



BUSINESS COMMITTEE

COMMITTEE-OF-THE-WHOLE
MINUTES – October 18, 2011

Trustees: Terry Bell; John Chapman; Jim Dawson; Marg Gaviller; Jan Johnstone; Kevin Larson; Marilyn McComb; Fran Morgan; Theresa Root; Dan Wong; Ian Beitz (Student Senator, WDSS); Ashley Magwood (Student Trustee, JDSS)

Regrets: Tony Pedoniqutte

Staff: John Bryant (Director of Education); Brenda Booth (Superintendent of Business and Treasurer); Marnie Coke (Superintendent of Education); Cynthia Lemon (Administrator of Employee Relations); Alana Murray (Superintendent of Education); Steven Reid (Superintendent of Education); Lori Wilder (Superintendent of Education); Al Gibb (Manager, Plant Services Administration); Ginnie Smith (Recorder)

AGENDA ITEM	ACTION	ACTION AGENT
1. Approval of Agenda for October 18, 2011	Moved by J. Johnstone: That the Business Committee approve the Agenda for October 18, 2011. <p style="text-align: center;">Carried.</p>	
2. Approval of Minutes of September 20, 2011	Moved by F. Morgan: That the Business Committee approve the minutes of the meeting of September 20, 2011. <p style="text-align: center;">Carried.</p>	
3. Business Arising from the Minutes of the Meeting of September 20, 2011	No business reported	
4. Report from Financial Advisory Committee	D. Wong provided the report from the first Financial Advisory Committee meeting held on September 28, 2011. The committee discussed terms of reference and formats for finance reports. The meetings will be held via Adobe Connect to save on mileage. The suggestion was made to hold some joint meetings for the Human Resources and Financial Advisory Committees due to cross over issues.	
5. Update on SAL Program	A. Murray provided an update on the delivery of the SAL program. The program has two teachers – one SAL teacher and one Long Term Suspension Expulsion (LTSE) teacher who work with a liaison (social worker). Teachers have been assigned to a group of schools. The program provides both academic and non-academic support to students. It was confirmed to the members that the program is working well and that the demand outweighs the staff available to deliver the program. Currently, there are 27 students in the program. Trustees were given opportunity to ask questions.	
6. Background – Outdoor Education Centre	B. Booth introduced Ray Fenton who provided his history with the OEC. R. Fenton introduced B Sipprell, Treasurer of the Education Foundation, D. Inglis, Trustee of the OEC Trust and D. Currie, member of the Foundation and former Superintendent of Business with Bluewater DSB. D. Currie provided a presentation to the members as to how the site has operated in the past and the history of the OEC Trust. The Foundation is looking to adopt a Memorandum of Understanding that details how the site operates today. The following were highlighted during the presentation: <ul style="list-style-type: none"> • mission and vision of OEC; • history of acquisition of the OEC site 	. send slides to members

	<ul style="list-style-type: none"> • the legal ownership of site rests with OEC Trust • with the new funding formula released in 1998, there was a concern that the provincial government was moving to take ownership of school board properties • the transfer of the property to the Foundation was approved by the Ministry; the Foundation transferred the property to the OEC Trust • by transferring the property to the Foundation, this provided an opportunity to fund raise by accessing funds unavailable to school boards • the OEC Management Plan was outlined. Outdoor education specialists were hired rather than teachers; a site manager was hired rather than a principal. The site is under the supervision of the principal at Amabel-Sauble CS. Teachers accompany the students to the site. • the purpose of OEC Trust Agreement is to protect the property in perpetuity and ensure the property is maintained and used for its intended purpose. The Director of Education is the protector with the authority to oversee ownership of the site and ensure conditions of the Trust are met. A Bluewater trustee was assigned as a trustee to the Trust. Any disputes are settled by arbitration. • Bluewater DSB provides payroll, custodial, management services for the OEC • additional revenue sources for the OEC site are generated from site rentals, grants, donations, etc. • in the Memorandum of Understanding – Bluewater DSB, the Bluewater Education Foundation and the OEC Trust are parties to the agreement. The memorandum sets out the conditions to manage and operate the outdoor program at the OEC. <p>The Foundation advised that the next initiative is to develop the campground within the next 5 years, e.g. replacement of tents. Members expressed appreciation to the guests for the valuable information contained in the presentation and thanked all volunteers working to keep the OEC a vibrant facility for Bluewater students.</p>	
7. Private Session	<p>Moved by J. Johnstone:</p> <p>That the Business Committee rise from Open Session at 5:43 p.m. and reconvene to Closed Session for the purpose of property and/or personnel and that the press and public be excluded.</p> <p style="text-align: center;">Carried.</p>	
8. Return to Open Session	<p>On returning to open session, no report was presented.</p>	
9. Adjournment	<p>Moved by J. Johnstone:</p> <p>That the meeting be adjourned at 5:47 p.m.</p> <p style="text-align: center;">Carried.</p>	