

Procedure Title	Student Internet Access		
Date of Issue	June 20, 2000	Related Policy	BP 2820-D
Revision Dates	August 19, 2009	Related Forms	
Review Date		Originator	System Administrative Team
References			

Procedure:

Rationale:

Bluewater District School Board recognizes the many educational reasons for access to the Internet. However, it recognizes that the potential for inappropriate use of these resources also exists. Therefore procedures have been developed to regulate acceptable use of the internet.

Procedure:

1.0 Acceptable Use of the Internet

- 1.1 Students have computer network access for the express purpose of creating documents and working with curricular software in their own individual workspace.
- 1.2 Students only have access to their account. Using the network under the account of another person or modifying files of other people is strictly prohibited.
- 1.3 Only software that has been authorized by Bluewater District School Board, may be installed on a computer or computer network.
- 1.4 Passwords should never be given to anyone else, and should be changed on a regular basis.
- 1.5 Students who bring work from home to use on the school network must follow virus scanning procedures.

2.0 Regulations for Internet Use

All Bluewater District Schools are connected to the Internet. Students are provided with access to resources on the Internet in support of educational objectives. It is the expectation of Bluewater District School Board that site-blocking or filtering software will be in use during Internet access.

- 2.1 Students must demonstrate respect for Internet and other network resources and must not make any attempt to harm, modify, or destroy data of another user or Internet participant.

- 2.2 Students must realize that not all information on the Internet is accurate, factual, or without bias and information acquired must be assessed and used judiciously.
- 2.3 Students who identify a security problem on the network or Internet must notify a staff member immediately.
- 2.4 The transmission or acquisition of information, data, or other intellectual property must comply with Bluewater District School Board policy and Canadian laws. This includes, but is not limited to activities dealing with:
 - copyrighted material
 - threatening or obscene material
 - information that is proprietary or protected by trade secret
 - commercial advertising
 - the uploading or transmission of computer viruses
- 2.5 Student must credit all sources.

3.0 Network Etiquette

All users are expected to abide by the generally accepted principles of network etiquette regarding manners, ethics, and security. These include, but are not limited to, the following:

- Be polite
- Use appropriate language. Swearing, vulgarities or any other inappropriate terms are not acceptable.
- Do not engage in activities which are prohibited under provincial or federal law.
- Keep personal address, phone number, or any other identifying information private.
- E-mail is not guaranteed to be private.

4.0 Violations

Violators of the Internet Access Policy shall be dealt with by the principal of the school. Students found in violation, may face progressive discipline.

- Meeting with teacher and/or principal
- Contact with parents
- Suspension of network privileges
- Revocation of all computer privileges
- Suspension from school
- Restitution of the costs of any damages
- Referral to the police

5.0 Copyright

Students are expected to honour all copyright restrictions with respect to the use and distribution of computer software, data, and documentation.