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|--|--|----------------|------------------------|
| Procedure Title  | <b>Time Allocation Guidelines - Elementary</b> |                |                        |
| Date of Issue  | May 19, 2004                                   | Related Policy |                        |
| Revision Dates   | November 15, 2023                              | Related Forms  |                        |
| Review Date  | November 1, 2028                               | Originator     | Administrative Council |
| References   |  |                |                        |
| Education Act; Policy/Program Memorandum 168 "Reading Instruction and Early Reading Screening"; Grades 1-8 Language Curriculum |  |                |                        |

## **1.0 RATIONALE**

Time allocation guidelines will provide principals with a framework within which to approach school organization.

## **2.0 PROCEDURE**

- 2.1 While the subject areas are separated for the purpose of the chart in Appendix A, the opportunities for overlap and integration exist and are strongly encouraged.
  - 2.1.1 These time allocations represent daily equivalent times and are presented as general guidelines.
  - 2.1.2 Time allocations should be adjusted in response to specific learning needs of individuals or clusters of students.
  - 2.1.3 Actual time allocation may vary.
  - 2.1.4 **Instructional time will not exceed 300 minutes per day.**

## APPENDIX A: ELEMENTARY INSTRUCTIONAL GUIDELINES

|                        | CURRICULAR COMPONENT  | DAILY minimum   | WEEKLY                           | NOTES  |
|------------------------|---|---|----------------------------------|--|
| PRIMARY - Kindergarten | Uninterrupted inquiry-based learning blocks which integrate all 4 frames.         | 300 minutes   | 1500 minutes                     | Mathematics and Literacy skills are developed through a combination of open inquiry and differentiated individualized/small group instruction.   |
| PRIMARY                | Uninterrupted literacy block  | 120 minutes<br>(30 minutes of uninterrupted focused time for explicit and systematic reading instruction) | 600 minutes                      | The uninterrupted literacy block will allocate focused time for the Foundations of Language described in Strand B of the Ontario Language Curriculum 2023. A minimum of 150 minutes of reading instruction per five-day cycle is required, ideally in daily blocks of at least 30 minutes. |
|                        | Uninterrupted numeracy block  | Gr. 1-3 60 minutes  | 300 minutes (max)                |  |
|                        | Social Studies & Science<br>Arts – Visual Arts, Drama & Music<br>Phys. Ed./Health |   | 300 minutes<br>150 minutes (max) |  |
|                        |   | 20 minutes (min.)   |                                  |  |
| JUNIOR                 | Uninterrupted literacy block  | 90 minutes  | 450 minutes                      | 30 minutes per day available and is expected.<br>Ideally, 40 minutes daily   |
|                        | Social Studies & Science  |   | 250 minutes (max)                |  |
|                        | Uninterrupted numeracy block  | 60 minutes  | 300 minutes                      |  |
|                        | Arts– Visual Arts, Drama & Music<br>Phys. Ed./Health                              | 20 minutes (min.)   | 150 minutes (max)                |  |
|                        | French  |   | 200 minutes                      |  |
| INTERMEDIATE           | Uninterrupted literacy block Oral Language, Reading, Writing, Media Literacy      | 60 minutes  | 300 minutes                      | When schools have organized periods greater than 40 minutes, music instruction may exceed 80 minutes but is not to go over 100 minutes per week<br>30 minutes per day available and is expected.<br>Preferred, 40 minutes daily  |
|                        | History<br>Geography<br>Science   |   | 350 minutes (max)                |  |
|                        | Uninterrupted numeracy block  | 60 minutes  | 300 minutes                      |  |
|                        | Arts – Visual Arts & Drama  |   | 120 minutes (max)                |  |
|                        | Arts – Instrumental Music   |   | 80 minutes (max)                 |  |
|                        | Phys. Ed./Health<br>French  | 20 minutes (min.)   | 200 minutes                      |  |
|                        |   |   |                                  |  |

Total Instructional time per day 300 minutes.

Total Instructional time per week 1500 minutes.

Revised: September 2023