

Procedure Title	<b>Musical Instruments and Recorders - Mouthpiece Sanitizing</b>		
Date of Issue	September 22, 2004	Related Policy	BP 3801-D
Revision Dates		Related Forms	
Review Date		Originator	Administrative Council
References			

**Procedure:**

### **Rationale**

Safety of all students is a priority of Bluewater District School Board and the following procedure will provide a consistent practice for all schools to use for the sanitizing of musical instrument mouthpieces and recorders.

### **Procedure**

#### **A. General**

1. Schools will use Sterisol Germicide for the sanitizing of instrument mouthpieces and recorders.
2. Reeds do not require sanitizing as they are never to be shared.
3. Flute headjoints are to be wiped at the blow hole with a sponge containing some rubbing alcohol at the end of each instrumental period.
4. Sterisol Germicide is to be diluted 1:16 with cold tap water. Mixed solution must be deep enough to allow for total immersion of a mouthpiece or recorder.
5. Store the diluted solution in a non-metal container that has a lid. Once mixed the solution is to be covered when not in use and replaced every week.

#### **B. Before and After Use of a Shared Mouthpiece or Recorder - Student Procedure**

1. Immerse mouthpiece or recorder in the sanitizing solution for one minute, remove and shake off excess liquid into container.
2. Sterisol does not require rinsing, but if the student prefers to rinse this should be done with running potable water either at a sink located in the room or at a water fountain. Do not take musical instrument or mouthpiece to a washroom to be rinsed.
3. Use disposable paper towel to dry the mouthpiece or recorder.

**Teacher Responsibilities:**

- ensure that students have access to a specified area where mouthpieces or recorders can be sanitized and make sure that the area is cleaned and properly maintained.
- Ensure that solution is diluted properly and that it is replaced every week.
- Provide students with proper instruction on the sanitizing and drying of instrument mouthpieces and recorders and ensure that they are supervised when performing this task.
- Make available disposable paper towels for the drying of musical instruments and recorders.
- Post the sanitizing procedure for instrument mouthpieces and recorders in the area specified as the cleaning station.

**Student Responsibilities:**

- Follow the procedure for the sanitizing of instrument mouthpieces and recorders.
- Assist in the by-yearly complete cleaning of musical instruments and recorders.