

<b>Procedure Title</b>	<b>International Teacher Exchanges</b>		
<b>Date of Issue</b>	June 20, 2000	<b>Related Policy</b>	BP 7901-D
<b>Revision Dates</b>	December 10, 2014; November 15, 2023	<b>Related Forms</b>	
<b>Review Date</b>	November 1, 2028	<b>Originator</b>	Administrative Council
<b>References</b>			
Education Act; BP 7380-D "Criminal Background Check"			

## **1.0 RATIONALE**

- 1.1 Exchanges are a voluntary, mutual trading of positions for a specific period of time and are initiated by the teacher.
- 1.2 Bluewater District School Board (BWDSB) encourages teacher participation in international exchanges.
- 1.3 All decisions surrounding exchanges will be in support of achieving the board's Vision, Mission, and Strategic Plan Priorities.
- 1.4 The director of education, or designate, has the authority to approve applications for international teacher exchanges.

## **2.0 DEFINITIONS/ELIGIBILITY REQUIREMENTS**

- 2.1 **Out-Going Candidates**  
Candidates who are applying for international exchanges.  
All Bluewater District School Board permanent contract elementary and secondary teachers may apply for an international exchange.
- 2.2 **In-Coming Candidates**  
Candidates coming into Bluewater District School Board through international exchanges.
- 2.3 The exchange candidate must be a member of the Ontario College of Teachers or approved by the College of Teachers through an accredited Teacher Exchange Agency and will be qualified according to the College of Teachers standards for the position in which they are to be placed.
- 2.4 The exchange candidate must submit a Criminal Reference Check to BWDSB.
- 2.5 All exchanges will be for a specified time period, with an option to extend with approval.

## **3.0 PROCEDURE**

- 3.1 **International Exchange** (International exchange of a BWDSB teacher and a teacher in another country)

- i. A teacher must apply to their principal and the area superintendent of education, where appropriate, eight (8) school months prior to the start of the exchange. The teacher is responsible for applying for the exchange through an accredited teacher exchange agency.
- ii. Details of the application will include:
  - a) the names of the members interested in an exchange;
  - b) the period of time for which the exchange will be effective (preference to adhere to BWDSB school year calendar);
  - c) rationale for the exchange application; and
  - d) acknowledgement signature of principal.
- iii. It is understood that:
  - a) International Exchanges will not be approved or will be terminated if either teacher on the exchange is laid off, declared surplus to a school, or involved in a work sanction.

### **3.2 Expectations of Incoming Participants**

- i. All participants will abide by the standards and ethics of the Ontario College of Teachers, and the requirements of the Ontario Education Act.
- ii. All participants will follow the Ontario curriculum and Bluewater District School Board policies, procedures, and programs under the supervision of the school principal.