## Student Transportation Service Consortium of Grey-Bruce Procedures

Bluewater District School Board
Bruce-Grey Catholic District School Board

| Procedure Title:TRANSFER OF STUDENTS (BUS to BUS)  | Approved: <br> Updated: | January 11, 2011 <br> July 4, 2012 <br> September 14, 2012 |
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| Related Forms: | Related Policies: |  |


| Intent: | Student transfers are a necessity for the delivery of efficient transportation service in Grey-Bruce. This procedure <br> describes the considerations for safely transferring students from bus to bus |
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| Stakeholders: | Schools, Bus Operators, Public, Transportation Consortium |
| Procedure: |  |
| Preference will be to locate transfer points at school sites. Where necessary, transfer points will be established |  |
| at non-school sites. |  |
| The maximum number of transfers will be 1 because safety and time can be compromised with more than one |  |
| transfer. |  |
| Every effort will be made to transfer elementary school students, at elementary school sites, where supervision |  |
| may be available. To ensure the safety of elementary students, bus drivers will co-ordinate the transfer of all |  |
| elementary students between buses. |  |
| Therefore, when transfers are involved, it is important that bus drivers maintain adequate communication |  |
| between buses. Consequently it is preferable to have the same radio frequency between transferring buses. |  |

