

Course Code

Course Title

Prerequisite(s): List courses and titles

Course description from course calendar or Ministry Course description (cut and paste) from website:
<http://www.edu.gov.on.ca/eng/document/curricul/seccurric.html>

Evaluation:
Term Work - 70% of Grade **Weight**

Weighting of 4 categories of learning

Classroom Requirements:

List equipment and classroom expectations

Final Evaluation - 30% of Grade

Description of assessments (must cover all categories of learning)

Final Evaluation:

Provide a more detailed description of the final assessments, along with timelines for completion.

Units of Study (Strands)

Unit 1	Unit 1 Title	classes
Unit 2
Unit 3

Use this space to describe any specifics to the course and/or discipline (eg. Pathways)

Provincial Guide for Grading

Percentage Grade Range	Achievement Level	Summary Description of the Level of Achievement of Curriculum Expectations
80 - 100%	Level 4	A very high to outstanding level of achievement. Achievement is <i>above</i> the provincial standard.
70 - 79%	Level 3	A high level of achievement. Achievement is <i>at</i> the provincial standard.
60 - 69%	Level 2	A moderate level of achievement. Achievement is <i>below, but approaching</i> the provincial standard.
50 - 59%	Level 1	A passable level of achievement. Achievement is <i>below</i> the provincial standard.
Below 50%		Insufficient achievement of curriculum expectations. A credit will not be granted.

Learning Skills:

The following 5 learning skills will be assessed and assigned a letter grade: Independent work, Teamwork, Organization, Work Habits, Homework, and Initiative. The possible grades assigned are: E (excellent), G (good), S (satisfactory), and N (needs improvement).

Assessment and Evaluation:

- Assessment: the process of gathering information from a variety of sources (including assignments, demonstrations, projects, performances, and tests) that accurately reflects how well students are achieving the curriculum expectations
- Evaluation: the process of judging the quality of a student's work on the basis of established achievement criteria, and assigning a value to represent that quality
- Provide any further description of assessment strategies used in the course

Course Handout

Late Assignment Policy:

- Students must complete a missed or late assignment contract with the teacher once a due date has been passed. It is the **responsibility of the student** to initiate this process.
- Parental involvement will help to guarantee the completion of the assignment according to the revised due date.
- Continued failure to hand in the work will result in an incomplete mark
- Incomplete marks may jeopardize the granting of a course credit if the teacher and administration feel the incomplete assignment represent essential overall expectations of the course.
- Add any further conditions specific to your department/school

The Credit System:

A credit is granted in recognition of the successful completion of a course that has been scheduled for a minimum of 110 hours. Credits are granted by the principal on behalf of the Minister of Education and Training for courses that have been developed or approved by the Ministry. For the purpose of granting a credit, “scheduled time” is defined as the time during which students participate in the planned learning activities designed to lead to the achievement of the curriculum expectations of a course. Planned learning activities include interaction between the teacher and the student and assigned individual or group work related to the achievement of the learning expectations in the course. Add any further conditions specific to your department/school

Attendance:

Regular attendance at school is critical for the student’s learning and achievement of course expectations. Where, in the principal’s judgment, a student’s frequent absences from school are jeopardizing his or her successful completion of a course, school staff will meet with the student and the parents to explain the potential consequences for the absences, including failure to gain credits, and discuss the steps that could be taken to improve attendance. Add any further conditions specific to your department/school

Contact Information:

Please contact the teacher at the school during school hours at telephone number to discuss the contents of this course outline. The Ministry of Education website (<http://www.edu.gov.on.ca>) provides a wealth of information about the components of this course outline.

Information regarding the course title curriculum: list website for course

Information regarding assessment of the course:

<http://www.edu.gov.on.ca/eng/document/curricul/secondary/progplan/progplan.html#assessment>

Information regarding learning skills:

<http://www.edu.gov.on.ca/eng/document/forms/report/sec/srepgde.pdf>